

CONSENT

for the processing of personal data (pursuant to Regulation (EU) 2016/679 – GDPR)

I. DATA CONTROLLER

Name:	Koprivnica Tourist Board
Registered seat:	Trg bana Josipa Jelačića 7, 48000 Koprivnica
Personal Identification Number (OIB):	55659359419
Telephone:	+385 (0)48 621 433
E-mail:	info@visitkoprivnica.hr
Website:	www.koprivnicatourism.com
Responsible person:	Lana Miletić, M.A. Pol. Sci., Director
Contact for data protection matters:	info@visitkoprivnica.hr

II. CONSENT GIVER

DETAILS OF THE CONSENT GIVER	
Full name:	
Personal Identification Number (OIB):	
Residential address:	
Position (e.g. responsible person of the exhibitor, authorised signatory):	
Name of the exhibitor (company / sole trader / family farm / association / individual):	
Exhibitor's Personal Identification	

Number (OIB):	
Contact e-mail:	
Telephone / mobile:	

III. PURPOSES OF PROCESSING PERSONAL DATA

The data controller processes the personal data of the consent giver for the following purposes related to the organisation and conduct of the Renaissance Festival 2026:

- receiving, recording and processing of the exhibitor's application to the Public Call for Exhibitors of the Renaissance Festival 2026;
- communication with the exhibitor during the selection procedure and the conclusion and performance of the Participation Agreement (by e-mail, telephone, in writing);
- maintaining the register of Festival participants, allocating exhibition locations and issuing accreditations;
- issuing invoices, collecting participation fees and deposits, and refunding deposits;
- fulfilling the Tourist Board's legal obligations (tax, accounting and statistical regulations, regulations on tourist boards, public procurement and simple procurement);
- preparing reports on the conduct of the Festival and publishing the list of participants (exhibitor name, activity) for the purposes of Festival promotion.

IV. LEGAL BASIS FOR PROCESSING

The legal basis for processing personal data is established in Article 6(1) of the General Data Protection Regulation (Regulation (EU) 2016/679, hereinafter: GDPR), as follows:

- Article 6(1)(b) GDPR – processing is necessary for the performance of a contract to which the consent giver / exhibitor is a party, or for taking steps at the request of the consent giver prior to entering into a contract (application, conclusion of the Participation Agreement);
- Article 6(1)(c) GDPR – processing is necessary for compliance with the legal obligations of the data controller (tax, accounting and statistical regulations);
- Article 6(1)(f) GDPR – the legitimate interest of the data controller (organisation of the event, safety of participants, prevention of misuse);
- Article 6(1)(a) GDPR – the consent giver's consent for those processing activities for which consent is expressly requested by this form (publication of photographs and audio/video recordings, marketing communications).

V. CATEGORIES OF PERSONAL DATA PROCESSED

Only personal data that the consent giver / exhibitor provides in the application form and its attachments are processed:

- identification and contact data: full name, OIB, address, e-mail, telephone;
- exhibitor data (company, sole trader, family farm, association): name, OIB, registered seat, contact person;
- data on the exhibitor's activity and offer (product range, authorisations, certificates);
- payment data (IBAN, account number, data for the payment of the deposit and participation fee);
- with explicit consent: photographs and audio/video recordings made during the Festival.

VI. RECIPIENTS OF PERSONAL DATA

Personal data may be disclosed only to those recipients that have a legal basis or are contractual data processors of the Tourist Board:

- members of the Organising Committee of the Renaissance Festival 2026 – solely to the extent necessary for the selection of exhibitors and the organisation of the Festival;
- the City of Koprivnica and competent state and local government authorities – where there is a legal obligation to do so;
- contractual data processors (e.g. accounting service, IT support, marketing agency, insurance company) – on the basis of a written data processing agreement in accordance with Article 28 GDPR;
- competent authorities (Tax Administration, State Inspectorate, Ministry of the Interior) – solely on the basis of a legal obligation or request.

Personal data are not transferred to third countries outside the European Economic Area, nor is automated decision-making, including profiling, carried out on them.

VII. RETENTION PERIODS

Personal data are retained in accordance with the purpose for which they were collected and applicable regulations:

- application and contractual documentation: 11 (eleven) years from the end of the Festival, in accordance with tax and accounting regulations (Value Added Tax Act, Accounting Act);
- data processed on the basis of consent: until consent is withdrawn or at the latest 5 years from the end of the Festival, whichever is shorter;
- data for reporting and statistical purposes: permanently, in anonymised form.

VIII. RIGHTS OF THE CONSENT GIVER (DATA SUBJECT)

In accordance with the GDPR, the consent giver has the following rights vis-à-vis the data controller:

- right of access to their personal data (Article 15 GDPR);
- right to rectification of inaccurate or incomplete data (Article 16 GDPR);

- right to erasure ("right to be forgotten") under the conditions of Article 17 GDPR;
- right to restriction of processing (Article 18 GDPR);
- right to data portability (Article 20 GDPR);
- right to object to processing (Article 21 GDPR);
- right to withdraw consent at any time, without affecting the lawfulness of processing prior to such withdrawal (Article 7(3) GDPR);
- right to lodge a complaint with the supervisory authority – the Croatian Personal Data Protection Agency (AZOP), Selska cesta 136, 10000 Zagreb, www.azop.hr, e-mail: azop@azop.hr.

The consent giver may exercise all of the above rights by submitting a written request to the data controller by e-mail to info@visitkoprivnica.hr or by post to the registered office of the Koprivnica Tourist Board.

IX. EXPLICIT CONSENTS OF THE CONSENT GIVER

By ticking the appropriate box below, the consent giver provides explicit, voluntary and informed consent for the processing activities listed below. Consent may be withdrawn at any time, without giving reasons, by sending an e-mail to info@visitkoprivnica.hr.

- ☐ 1. CONSENT FOR PROCESSING OF APPLICATION DATA – I consent to the Koprivnica Tourist Board processing my personal data from the application form and its attachments for the purposes of exhibitor selection, the conclusion and performance of the Participation Agreement, and the organisation of the Renaissance Festival 2026, in accordance with the information set out in Sections I–VIII of this Consent.
- ☐ 2. CONSENT FOR PHOTOGRAPHS AND AUDIO/VIDEO RECORDINGS – I consent to the Koprivnica Tourist Board taking, during the Renaissance Festival 2026,

photographs and audio/video recordings that may contain my likeness, voice and exhibitor name, and using them for the promotional purposes of the Festival (websites, social media, printed publications, media).

- ☐ 3. CONSENT FOR MARKETING COMMUNICATION — I consent to the Koprivnica Tourist Board informing me about future events, public calls and activities by e-mail and telephone (newsletter, invitations to participate).
- ☐ 4. CONSENT FOR PUBLICATION OF THE LIST OF PARTICIPANTS — I consent to the publication of the exhibitor name and a short description of activity on the official channels of the Festival and the Tourist Board (websites, brochures, programme leaflets).

Note: Consent under point 1 is required for participation in the Festival, as without the processing of basic data from the application it is not possible to carry out the exhibitor selection procedure. Consents under points 2, 3 and 4 are voluntary and the failure to give them has no effect on the assessment of the application.

X. DECLARATION AND SIGNATURE

By signing in my own hand, I confirm:

- that I have read and fully understood this Consent;
- that I am familiar with my rights under the GDPR and the manner of exercising them;
- that the data I have provided are accurate, complete and true.

Place and date:

Signature of the consent giver (in own hand):

(full name, signature)